

Attendance: Crowe, Christine
Dean, Geoff
Geddert, Melody
Hemsworth, Lesley
Hickinbottom, Sarah
McGoff Dean, Colleen

Morgan, Elly
Murray, Joel
Ojo, Trina
Parmar, Jas
Robbins, Peter (Chair)

Rose, Kim
Russell, Robin
Talbot, Ann
Thomas-Bruzzese, Barb
Wrench, Danny

Regrets: Conway, Sean
Crinklaw, Fraser

Irvine, Lorraine
Malkawi, Amal

Royal, Wendy

Absent: Boboricken, Tanya

1. Opening of the Meeting

- The Chair called the meeting to order at 1:45 p.m.

2. Confirmation of Agenda

Motion: That the agenda be approved as presented (KR/JM) **carried.**

3. Approval of Minutes

Motion: That the minutes of the January 28, 2011 Faculty Council meeting be adopted as amended (SH/LH) **carried.**

Discussion:

- The distinction between “Regrets” and “Absent” was noted and members were reminded that the Bylaws allow for a limited number of un-excused absences per member.
- It was agreed to add “Business Arising from Minutes” as a standing item on future agendas, as the new Item #4.

4. Chair’s Report

David Atkinson Resignation – Based on President Atkinson’s recent resignation, Peter asked if we wanted to continue to ask him the same questions when he comes to the March Council meeting. It was decided to continue with the original plans. It was also suggested that John McKendry be invited as he will be the Acting President once David Atkinson leaves.

5. Dean’s Report

- **Budget Information** – We have received some initial information about our budget which looks like we are going to be okay for the next year as the budget has now been presented to Senate AP&P. We look to be stabilizing offerings in at least two of our areas, moving away from the emergent demand process, except in the case of ELST due to the lack of ability to predict demand for international students. We will likely receive confirmation of the budget around the end of March or early April and will advise Council once we hear.
Jas has been looking at ways that we can support other ACA departments in terms of administrative support as well as looking for opportunities to support the departments in other ways, which cannot be confirmed prior to the end of the fiscal year.
- **Strategic Planning** – Jas and Christine have identified a surplus in our budget due to the lack of a Dean’s salary for much of the fiscal year as Dean Coren was not collecting a salary from our area. They have asked Administration to have this surplus carried over into the next fiscal year to be used for

some strategic planning. Council will be a major stakeholder in this process. As soon as we have confirmation that we have this budget, we will then move forward quite vigorously and aggressively in terms of strategic planning, with a widely consultative and intensive process. We now have a university vision which needs to align with a Faculty vision and department strategic plans. All three levels (University/Faculty/department) will need to be in alignment with our budget request in November in order for that to be successful.

Ann asked about the strategic planning funding and whether it would be a one year process. Christine confirmed that this is what we anticipate.

- **Faculty as a Whole Meeting** – Planning for April 29th is underway. In addition to the business of the Faculty as a Whole one of the ideas we are moving forward with a presentation by the ELST Department on working with Saudi students as a way of providing education on working with cross-cultural students. We are also inviting ideas from our departments on how students can be involved in a presentation focused on cross-cultural experiences at Kwantlen. It is currently at the departments for further discussion.

Ann raised concerns that the last venue for the Faculty as a Whole meeting was not conducive to the meeting and the meeting was very top-down in structure. It is hoped that Council would be able to have some input into the agenda, venue, etc.

Colleen mentioned that Faculty as a Whole would be a good place to have a program review update/report.

- **Languages Canada Accreditation** – We have successfully received our Languages Canada accreditation. Robin Russell, Michelle Sutter and Trina Ojo were instrumental in providing a huge amount of information for that report. The site evaluation happened on February 7th, and we received great feedback on the report in terms of its organization and its value. It is anticipated that the annual fee of \$1700 will be built into the ACA budget.

- **Continuing Education** – As an identified stakeholder we have now been involved in discussions around the definition, mission and mandate of Continuing Education (CE). It is significant that we have been identified as a stakeholder and Jas has attended a meeting on this CE discussion. We are particularly poised in our faculty to generate some meaningful CE for students. In the proposed model, CE is a hybrid de-centralized model and our programs will not be in danger of being pulled into CE. Jas mentioned that we already do non-base funded programming in our area for which we have sought and found external funding (i.e., IEHP) and this will allow us to expand on this and build on our community partnerships.

Joel pointed out that the KFA is part of some meetings that have occurred trying to find out exactly what CE is (though these meetings are currently suspended due to bargaining). There are currently about three different opinions at Kwantlen as to what CE is and it will be helpful to gain some clarity on this.

Christine fully expects that once this gets determined we may want to invite Russell Currie to discuss CE with Council.

- **University Academy** – We are moving forward with the program called University Academy which was reported on at the last Council meeting. Students would enter the academy at the end of Grade 11 for a two year program, doing Grade 12 and first year university, up to 24 credits concurrently. This would be funded by the Maple Ridge School Board giving participating students a potential savings on tuition of up to \$3,500. EDUC 1100 is a good course to use in this pilot. The program is designed for students with a higher academic profile to provide them with a recruitment opportunity into Kwantlen and a way to make their transition into Kwantlen more significant. Faculty would be teaching this as part of their regular workload. They are meeting again with the School Board at the end of March. The program is anticipated to move forward for September.

Barb mentioned that she had originally thought this would be larger and APPD students would be able to participate. Christine said we are starting with a small cohort of 25 so it wouldn't be possible at this time.

Joel mentioned that criminal record checks would be required of faculty who were teaching in the program.

Robin mentioned that at some point down the road we might want to consider offering the ELST 0381/0383 within this program.

6. FC Standing Committee on Academic Planning & Priorities

- Robin provided a brief report, as they are really trying to find their way as a committee. They are trying to define their role and establishing an advice creating and informing body. The process for this is a bit vague, so after much discussion they felt that they needed to have a strategic planning group and are eagerly awaiting the strategic planning part.
- The Committee worked on defining their membership. Based on the Bylaws they felt that membership should include the Department Chair/Coordinator plus one faculty member from each department, thus a committee of 10.
- Kim asked if the committee would consider adding a professional staff member to the strategic planning committee. Robin mentioned that they are trying to keep the size workable but thanked Kim for her suggestion and will take it back to the Committee.

7. FC Standing Committee on Assessment

No Report

8. FC Standing Committee on Communications

No Report

9. FC Standing Committee on Curriculum

As distributed

- **Changes to the APPD Program** - the Committee agreed in principle and alerted that the Department needs a full program proposal as the first step in a long process.
- **New Acronyms for the Department of Educational Studies** – the Committee endorsed new acronyms for the courses within Educational Studies.

10. FC Standing Committee on Nominations & Governance

No Report

11. Reports from Senate

No Reports

12. Additional Items for Discussion

12.1 Changes to Policy C.18

- Robert Hensley advised the Committee that the genesis for the proposed changes to Policy C.18 was at the behest of President Atkinson who requested that the University look at its academic policies. What is being proposed is to take four existing policies and roll them into one omnibus policy. There has been a lot of discussion about this policy and much work has been put into making this a workable policy. Generally this includes amalgamation of the existing policies C18, 29, 32 and 33 and an attempt to codify and define admission (i.e., they added a new category of "transfer student"). This is currently being taken to the Deans and Directors. Christine felt that she should not respond and asked Robert to come to Council for discussion.
- Discussion ensued about areas to amend the policy. The purpose of today's discussion was to allow us to go back to our departments to get input as well. Robert advised that the goal is to implement the new Policy for Fall 2012 and have this process concluded by May or June 2011. Therefore, he needs feedback by the end of the semester at the very latest.
- Council strongly recommended that he remove the Pre-University Admission basis of admission and move those programs under Alternative Entry Admission. Robert stated that he is not opposed to this recommendation but he needs to think it through.
- Christine stated that ultimately we want the policy to reflect our students in a positive light. The language that is used in the policy and procedures document will reflect the way that they are seen by

the University and how they see themselves. And by extension, how our Faculty is seen by the University and how we see ourselves. So the language that is used in this document is incredibly important.

- Ann added that this also has to be language that students coming in can understand.
- Robert stated that one of his roles is to ask the University its opinion on this. He has met with some Faculty Councils and his purpose is to entertain our ideas and take them into consideration.
- At the next Council meeting we will discuss the document and come up with a one page document to be sent to Robert immediately afterward.



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12.2 Kwantlen English Threshold Project Report

- The Kwantlen English Threshold Project Report was distributed to Council. This was tabled at AP&P today. This will now be distributed electronically to all faculty within ACA for discussion, consultation on the implications of the recommendations, and to decide which, if any, we take forward to the University.
- One recommendation, the move of Assessment and Testing Services into Student Enrolment Services, has already been acted upon.
- Robert advised that this report has a bearing on the Policy document as the Policy lists current practices rather than those proposed within the Report.
- Christine recommends that we take the Report back to the departments for discussion/debate then brought forward to the next meeting.



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13. Motion to Adjourn: (JM) 3:47 p.m.