

Attendance: Atkinson, David	Hickinbottom, Sarah	Rose, Kim
Boboricken, Tanya	Irvine, Lorraine	Royal, Wendy
Crinklaw, Fraser	Malkawi, Amal	Talbot, Ann
Crowe, Christine	McGoff Dean, Colleen	Thomas-Bruzzese, Barb
Dean, Geoff	Morgan, Elly	Wrench, Danny
Geddert, Melody	Murray, Joel	
Haq, Aysha	Ojo, Trina	McKendry, John (guest)
Hemsworth, Lesley	Robbins, Peter (Chair)	Walsh, Diane (guest)

Regrets: Conway, Sean	Parmar, Jas	Russell, Robin
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1. Opening of the Meeting

- The Chair called the meeting to order at 2:40 p.m.

2. Confirmation of Agenda

Motion: That the agenda be approved as presented (SH/KR) carried.

3. President Atkinson – Question and Answer Session

David Atkinson was invited to the meeting to address questions resulting from some of his comments in his February newsletters with respect to access and future vision for Kwantlen and what we might expect

Enrolment Management Issues – Kwantlen anticipates exceeding our maximum funding with respect to student capacity by this September. There is a mandated 2% increase in tuition which the government will honour and we conservatively estimated a 2% growth in our budget asks. Funding on the basis of tuition alone does not take into consideration actual costs (i.e., there is far more than instructional cost to be considered). Gaining control over this situation involves all Faculties. The real question being asked these days is first of all how large should the University grow with its current resources and second, among the eight Faculties at Kwantlen, how large should each be.

- For Dr. Atkinson, Open Access means that we allow access to students who otherwise might not have access (i.e., don't have the qualifications). This requires conversation with Faculties to determine their role and what limitations may be required for continuing. This exercise has three parts: Defining admissions, defining vision, and taking commitments and implementing them. Implementing the commitments should be done concurrently, however, this is not easy so we are establishing some priorities. The Deans are in conversation to try to define the admissions policies.
- Danny wondered if there is a commitment to focusing discussion on the issues surrounding retention. Dr. Atkinson replied that we are dealing with that, but it hasn't yet transformed into action. He also said that there are probably about three years left in the problem of being a feeder institution rather than a destination institution. Once this works itself out we should be able to open discussions with the government about funding levels for these programs. He further clarified the definition of retention as students leaving without obtaining a credential.
- With respect to mandated targets for developmental programming, Dr. Atkinson stated that historically this program has been allowed to shrink as the resources were allocated elsewhere without there being reflective planning on it. This is all part of the conversation that needs to happen. The ultimate arbiter in this is the Board. It is incumbent upon them to get as much input from stakeholders as they can before a decision is made. As he understands it there was a decision made to offer some ABE courses with tuition.

- Christine raised strategic planning within the Faculties. One of the crucial things we need to do as a Faculty is articulate our mission and mandate as we see it and position it within the institution's which will allow us to fulfill both. Dr. Atkinson also mentioned that there is no more money coming from the government, but this means we go find it elsewhere, such as community partners, other envelopes within the government, etc. An entire conversation needs to continue around continuing education. Finally the idea of revenue sharing for international students is being discussed and needs to be dealt with. It is from a perspective of resourcing support for those international students. As our Dean Christine will consult with our departments as the conversations move forward so that she is fully informed to represent us.

4. **Approval of Minutes**

Motion: That the minutes of the February 18, 2011 Faculty Council meeting be adopted as amended (AT/JM)

Carried.

4.1 Business Arising from the Minutes

- **Kwantlen English Thresholds Project Report (KETP)** - Peter reported that ACP had a full and frank discussion on the KETP report last week. Christine presented it as the Assessment Committee this morning. Diane also clarified that there is a schedule in place to review, discuss and bring recommendations to the next Council meeting which can then be combined and sent forward to the Senate AP&P. It can come from the departments to Council or through a sub-committee. It hasn't been identified yet for the agenda of the Senate AP&P meeting, though it has been mentioned. Discussion at Council needs to include all the ACA stakeholders for this issue. Ann mentioned that there is another draft to come out, which Danny said includes some minor revisions (some data updated but recommendations remain unchanged). Once it is approved by the VP Academic, the second draft will be redistributed.
- **Continuing Education (CE)** - Sarah asked for an update on continuing education given information that Russell Currie has left, which means we no longer have a Director of Continuing Education. There is no search at this time as there are other discussions that need to take place before they do the hiring for this. There is approximately \$300,000 allocated to CE in this budget which is being put on hold and not redistributed until the Administration knows where this is going. The IEHP will continue for next year based on the funding it already has. The other opportunity is at the bargaining table, to talk about the role of CE in relation to the collective agreement and the generation of revenue. This will be helpful in clarifying where we can go with this. Kwantlen still needs to define what continuing education means.

5. **Chair's Report**

Senate – Congratulations to Christina Pikios on being our new representative to Senate.

Council Positions – A number of positions will be vacated in August. The Nominations & Governance Committee will manage the process of filling these vacancies.

Next Year's Meetings – Trina distributed the next year's meeting schedule. Note that Council meetings will be from 9:30 – 11:30 next year. The calendar also has deadlines for agenda items identified.

May Council Meetings – Wendy will be chairing the May Council meeting as Peter will be in Europe.

6. Dean's Report

- **CCLS Program Update** – Everyone should have received a memo from John McKendry on this matter. CCLS has an intake for September and we are hopeful to work with Elly to identify opportunities to expand that program, either in its current or a new format. One of the issues that came forward was around process with respect to decisions being made behind closed doors. Christine is committed to following appropriate process, and any decisions will go through this Council and up through to the Senate and Board. Any discussions will be with Elly directly and then with those who are mandated to discuss the issues and will follow the governance process that is required by the University Act.
- Joel pointed out that from the KFA's perspective they were concerned that they were informed by HR that there was a meeting on March 7th about the cancellation of the program, with an identified end date. Elly mentioned that she had called HR to engage in a conversation about what would happen if the program were closed. HR said they couldn't engage in the conversation but contacted the KFA.
- **Faculty as a Whole Meeting Plans** – Christine has been consulting extensively with the Dean's Advisory Group on the agenda for the Faculty as a Whole meeting in April. They are cognizant that there is a lot of business that needs to be conducted.
- The issue of the diversity of students in our classrooms was issued so the ELST Department has developed a half hour presentation on this issue. The ACP Department has committed to presenting the student voices. Danny will speak to an afternoon activity that will also take place. Christine would be happy to consider changes for the September meeting if there are other issues and themes that we need to consider. Strategic planning will also require time on that agenda.
- Discussion took place with respect to including the Rank & Advancement presentation during Faculty as a Whole. It was agreed that this would go back to the Dean's Advisory Group.
- **Associate Dean** – We have been given money in our budget for an Associate Dean so we have a search that will take place. Christine will be speaking with Departments about elections for representatives to the search committee. There will be staff representation as well.
- **Timetable Matrix** – The new matrix has become a greater issue. The VP Academic has requested the Dean's Office to create a one page narrative about the impact of the new matrix on course delivery.

7. FC Standing Committee on Academic Planning & Priorities

No Report

8. FC Standing Committee on Assessment

- Met this morning and Christine presented the KETP report.
- They also met with Julia Denker, the Director of Student and Financial Award Services and Aysha Haq, our new educational advisor. They discussed suggestions for streamlining processes and they will start a more serious discussion of the framework for centralized testing at their next meeting, May 6th.
- They also wanted to start looking at the new Policy C.18 and its impacts on Testing.

9. FC Standing Committee on Communications

Minutes and Mandate as distributed

Margaret Franz is also a member of this committee.

Motion: That the Faculty Council adopt the Mandate and Membership document for the Faculty Council Committee on Communications (BT/CC)

Carried.

- One of the next steps will be to get a Grey Book. They are continuing their discussion about website improvements.

10. FC Standing Committee on Curriculum

As distributed

11. FC Standing Committee on Nominations & Governance

- Joel reported on behalf of Kim Rose.
- **Student Aid Advisory Committee** – After consideration of the nominations received, the Committee recommends that Teresa Morishita sit on this committee.
- **Faculty Council Terms** – Information has been sent to the Chairs and Coordinators about positions on Council that are now up for reelection. We are also needing two student representatives and Chairs/Coordinators are urged to speak to their areas.
- **Senate Standing Committees** – There have been some challenges around meeting for this committee as their Chair has been away. Ronnie Skolnick was the only nominee for the Senate Standing Committee on Academic Appeals and Helen Mendes has been confirmed to the Senate Standing Committee on the Library.
- Christine asked Faculty Council Chair to follow up with the Registrar's Office to ask that they send a regular representative to Faculty Council as we are discussing pertinent issues.

12. Reports from Senate

Appointment of the Acting President – The major issue of contention has been the appointment of the Acting President. Geoff circulated a summary of what has been happening up to a few days ago. Wendy also highlighted that the Board has upheld its decision to appoint John McKendry as Interim President. Since then Social Sciences and three other Faculties have come forward saying that they disagree with what the Board has said and would continue to seek input on this issue. Geoff would like to see a motion similar to those passed in other Faculties disapproving the process (rather than the appointee) that was followed.

Motion: Whereas the procedures followed in the proposed appointment of an Acting President violate the requirement for “collegial, transparent, and collaborative decision-making processes” stipulated in the Commitment to Institutional Participation within Kwantlen’s *Vision and Commitments*, be it resolved that the Academic and Career Advancement Faculty Council supports the University Senate in the position that it has taken to date with respect to senior administrative appointments
(SH/JM)

Carried.

Discussion: - The KFA has also received a response from the Board which is on their website.

- BCGEU staff has received the full letter from the Board. Our Senate faculty reps will email this to our faculty members.
- When the Board came to Senate to provide their response, and Senate tried to express that they were not acting as “renegades” but were acting on behalf of the voices of their Faculties, the Board’s response was that the Board was acting within its policies. The Board representative did mention that there was a place for this discussion to continue and they recognized that there was a potential gap in policy. The Board believes that the appropriate place for this discussion to continue was at the bi-cameral committee level.

13. Additional Items for Discussion

13.1 Motion to Request that Senate Reexamine the Kwantlen Grading Scheme (SH) Tabled.

13.2 Further Discussion on Policy C.18.

- Tabled with a request from Christine that there be a concerted effort for this to be discussed at the departments.

13.3 FSSE Survey for ACA Faculty

- This is a national survey, like NSSE (National Student Survey on Engagement), and as with NSSE this Faculty is not identified as a stakeholder for this survey. IA&P has requested that Faculty Council endorse distribution of this survey to our members so that they can be included in the Kwantlen data. This request was generally endorsed.

13.4 CCLS Program Update

- Moved to Dean's Report.

14. Motion to Adjourn: (DW) 4:50 p.m.