

Attendance:	Boboricken, Tanya Crinklaw, Fraser Crowe, Christine Haq, Aysha Irvine, Lorraine Ojo, Trina	Parmar, Jas Rose, Kim Royal, Wendy (Acting Chair) Talbot, Ann Thomas-Bruzzese, Barb	Jones, Darren (incoming Student rep) Ramos, Heber (incoming Student rep)
Regrets:	Atkinson, David Conway, Sean Hemsworth, Lesley	Hickinbottom, Sarah Malkawi, Amal Morgan, Elly	Murray, Joel Robbins, Peter Wrench, Danny
Absent:	Dean, Geoff Geddert, Melody McGoff Dean, Colleen		

1. Opening of the Meeting

- The Chair called the meeting to order at 1:40 p.m.

2. Confirmation of Agenda

Motion: That the agenda be approved as presented (TB/FC)

Carried.

3. Approval of Minutes

Motion: That the minutes of the March 25, 2011 Faculty Council meeting be adopted as amended (KR/TB)

Carried.

3.1 Business Arising from the Minutes

- **Kwantlen English Thresholds Project Report (KETP)** – Wendy reported that the final version of the KETP has been sent to Acting VP John McKendry, who has passed it on to Christine Crowe, Ron Maggiore and Robert Hensley. Christine has requested that this now be reviewed by ACA Departments (ACP has already started).
- **Kwantlen Grading System** - Sarah has asked that the grading system item which was deferred from the March 25th meeting be deferred to the August 26th meeting as she was unable to attend today's meeting.
- **Effects of the New Matrix** – The narratives on the effect of the new matrix which came back from the various departments have been sent to the VP Academic who will be preparing a report for Senate. The evaluation of the matrix is expected in 2011-2012. The concern is there is no criteria by which to assess the matrix so there may need to be a discussion around this. A decision on the new matrix needs to be made by January in order to roll it out for the next year's timetables.

4. Branding Presentation, Joanne Saunders from Marketing & Communications

Joanne presented about the new brand. Rebranding is being done at Kwantlen to achieve consistency with our new mission and vision as a university. One of the next steps in the upcoming weeks is for Marketing to meet with every department for rebranding their items which are needed for the next year. The launch date for the new brand is September 6th, as a soft launch to be continued until March 31, 2012. An extension of the new logo/brand, could be

the development of a Faculty/Department specific brand. Christine mentioned that she can see an opportunity to raise the department branding above (or make it stronger) than the Faculty branding as the departments are so varied in target audience.

The next steps: Marketing will be at the May 30th meeting to discuss opportunities to raise the profiles of ACA departments. Departments can set up meetings with Joanne or Nicole Lotz to discuss department marketing needs and review current marketing materials.

5. Chair's Report

Council Positions – Wendy thanked all outgoing members of Council for their contributions: Tanya Boboricken, Sean Conway, Melody Geddert, Lorraine Irvine, Trina Ojo, Amal Malkawi, Colleen McGoff Dean, Joel Murray and Danny Wrench.

August Council Meeting – Wendy asked for a show of hands as to who would be present for the August meeting, and 8 people confirmed they would be present.

6. Dean's Report

- **Presidential Search** – This is moving forward and Christine has been appointed to sit on an ad hoc taskforce to develop criteria for use in the Presidential Search. This does not mean she is on the search.
- **ABESAP Working Group** – This group has been formed with Financial Aid and we have representatives from ACP, APPD and ELST to assist in the development of policy regarding the distribution of ABESAP money.
- **KFA Collective Agreement Bargaining** – Christine has been asked to replace retiring dean, Barbara Duggan, on the bargaining team.
- **Student Lunch with Dr. Barber** – The Chairs and Coordinators have all forwarded names of students to have lunch with Dr. Barber on the day of convocation.
- **Associate Dean Search** – This is underway, being chaired by Dr. Rob Adamoski, and Christine is not sitting on the committee as they are advising her. Christine thanked members of that committee, including Barbara Thomas-Bruzzese and Kim Rose, who were present at the meeting.
- **New Co-Chair of ELST** – Lisbeth Asano will be taking over from Robin Russell as the new Co-Chair of ELST alongside Wendy Royal. Christine thanked Robin who has been very thoughtful and has provided good leadership for the Department as well as done much work for the students of the University.
- **Scholarly Activity** – Christine reminded everyone who is interested in doing scholarly activity that applications for funding are due June 15th.
- **University Academy** – The Maple Ridge School District was not successful in getting sufficient students for the Fall. Langley Secondary School is now interested in pursuing this model so there will be discussions with both school districts.

- **Strategic Planning** – We have a strategic planning day scheduled for September 2nd in the Surrey Conference Centre.
- **Faculty as a Whole** – the next Faculty as a Whole meeting will take place on September 30th, at an offsite venue yet to be determined.
- **DDDE Meeting Update** – The Deans and Directors of Developmental Education met at NVIT last week, May 12-13.
 - o *International Survey* - The Ministry of Advanced Education will be participating in an international survey of adult essential skill levels in 2011/12 (massive project), reporting in 2013, which will no doubt inform funding opportunities.
 - o *First Nations Provincial English* - North Island College is developing ABE curriculum for First Nations Provincial English, and is willing to share it with other institutions.
 - o *Camosun ABE FTEs* – Camosun College is converting 250 of their ABE FTEs to tuition bearing courses. They are seeing a significant overproduction in their FTEs (over produce by 130%) and the institution is no longer in a position to subsidize this.
 - o *ABESAP* – it was reported that \$5.7 million ABESAP funding was distributed across the province last year with an additional \$200,000 top-up. Funding is expected to be the same next year, without the top-up. Camosun reported that 2% of their Financial Aid funding comes from ABESAP, but 40% of their staff time is spent on these applications.
 - o *ESL Demand* – ESL demand is down across the province, especially in domestic FTEs. The system is being driven by international students. There is discussion on assessment and increased pressure for institutions to allow concurrent registration. Articulation also wants English for Academic Purposes 4 to provide access to post-secondary education, rather than students being assessed again. This will come up in our KETP and is an important discussion. There is recognition of the need to build relationships between ABE, ESL and English Departments as they are increasingly working with the same populations on those thresholds.
 - o *Tuition Free ESL* - VCC has been asked by the Ministry to develop a model for tuition free ESL programs for domestic students. This will potentially be rolled out to the entire province.
 - o *ENGQ 1099 Articulation* - The significant focus of their discussion was on whether the ENGQ 1099 courses should be articulated on the ABE grid (in the past they haven't because they are tuition bearing). There is much more discussion about facilitating student mobility. This will be an ongoing discussion at the table.

7. **FC Standing Committee on Academic Planning & Priorities** No Report

8. **FC Standing Committee on Assessment**

- The Committee met briefly since the last Council meeting and will be meeting again on May 24th. They are hoping to move forward on planning for centralized testing, though the funding source has not yet been identified.

9. **FC Standing Committee on Communications** No Report

The Committee will be attending the May 30th meeting to discuss opportunities to raise the profiles of ACA departments.

10. FC Standing Committee on Curriculum

No Report

11. FC Standing Committee on Nominations & Governance

Kim Rose directed attention to the report which had been included in the agenda package.

- **Senate Appeals Committee Student Rep** – this position is still vacant. Nominations are requested.

- **Faculty Council Terms** – Almost all positions have been filled with a vote needed for the Instructional Member at Large position as two nominations have been received. By August all positions will be filled and we will review the Chair/Vice Chair positions, which are also ending their terms. The two student elect members, Darren Jones and Heber Ramos, were present at the meeting and welcomed by Kim.

- **Nominations & Governance Meeting** – the next Committee meeting will be on May 31st to review the motion that came back from Faculty as a Whole. Christine is also requesting advice on protocol for how motions and supporting documents are brought forward to meetings.

12. Reports from Senate

Appointment of the Acting President – Wendy reported that the Board of Governors and the Senate have both sought legal advice on whether the Board had acted in accordance with the University Act for the appointment of the upcoming Acting President. Both legal counsel had opposing views. Senate is hoping that the two can meet and discuss the issue.

Process for Presidential Search: - This will be a two tiered process. First a taskforce establishing the selection criteria. This will be the Chairs of the major Senate Committees, the Board's HR Committee and representatives from Admin and Faculty Deans. The second stage will involve a broad consultation, including much more interaction with Senate. Agreement was reached that the definitive criteria will be agreed on by both the Board and Senate, for this particular search.

13. Additional Items for Discussion

13.1 Further Discussion on Policy C.18.

- Christine stated that Robert Hensley has removed the term “pre-University” from this Policy. Our entries will now be under “Alternate Admissions.”

14. Motion to Adjourn: (LI) 2:50 p.m.