Kwantlen UNIVERSITY COLLEGE

STUDENT AWARDS & FINANCIAL ASSISTANCE OFFICE

FALL 2008
REGISTRATION DEPOSIT AND TUITION FEES OVERRIDE FORM

I have applied **for financial assistance under one of the following programs**

- ❑ StudentAid BC (Application Number) 2008_____
- ❑ Out of Province Student Loans (notification of assessment must be attached)
- ❑ High Need Part Time Canada Study Grant (HNPT CSG)
- ❑ Adult Basic Education Student Assistance Program (ABESAP)
- ❑ Direct Awards

And I am unable to pay for (check all that apply)

- ❑ Registration deposit $250 (submit this form **before your registration date**)
  My registration date is _____
- ❑ Tuition fees (due by the fee payment deadline of **19:00 PST on August 12, 2008**)

Please print clearly:

NAME		PROGRAM
STUDENT NO.	SIN	PHONE #

REGULATIONS:

1. Kwantlen University College reserves the right to collect the amount owing in any way it deems appropriate. Where possible, in the case of student loans, scholarships or other funds administered through the Student Awards Office, action will be taken to deduct the amount owing when the documents are processed.
2. Kwantlen University College reserves the right to void the registration of a student who owes the college any money. A void registration does not cancel the debt.
3. Students who owe Kwantlen University College money for any reason are subject to the following actions until the amount owing is paid: a) Students may not graduate b) Transcripts of marks will be withheld.
4. Students who have their loan processed and approved by August 7, 2008 AND who are registered in full-time, college level studies will have an **automatic tuition fees override entered** and will not have their courses dropped for non payment. Therefore, it is the student's responsibility to drop courses if required; or to contact the Student Awards & Financial Assistance Office if there is a change in the student's registration/loan status.
5. Students who have submitted ABESAP/and or HNPT CSG applications and submit this form will be responsible to pay the registration deposit and other applicable fees if their request for funding is denied. Since courses are not automatically dropped for non-payment, it is the student's responsibility to drop their courses by posted deadlines.

PROMISSORY NOTE

I, the undersigned, have read and understand the above Regulations and agree to comply with them. I realize that by requesting the "Registration Deposit and Tuition Fees Override" and signing this form I will not have my registration cancelled for non-payment and will be responsible for payment of my fees should the funding be denied or *that it does not cover the full amount of tuition and fees owing.* I agree to repay my indebtedness and acknowledge that I am responsible for full payment of my Summer registration fees upon receipt of my funding, as indicated above, or by the additional Fee Payment due date of 16:30 PST on Sept 12, 2008 or I will be subject to late fees.

I agree to the collection and exchange of this information between Student Awards and Financial Assistance and other Kwantlen departments as required.

_____ _____

Signature of Student **Date**

Students should not pay their fees if requesting a tuition fee override on this form.

Please fax or mail this form to the Student Awards and Financial Assistance Office at any campus
Kwantlen University College, Student Awards Office, 12666 – 72 Avenue, Surrey, BC V3W 2M8 Fax: 604-599-2012

Office Use Only

_____ _____
Date entered on student record Staff initial